



Norman Bird Sanctuary

Exhibit Design Internship

Reports to: Director of Education

Dates (Flexible):

September – December 2008 (Deadline: Until filled)

January – May 2009 (Deadline: November 30, 2008)

June – August 2009 (Deadline: April 30, 2009)

Hours: Flexible, with opportunities available from Monday-Friday. We prefer regular commitments of 10-35 hours per week.

The Norman Bird Sanctuary (NBS) is a not-for-profit environmental education center and 300+ acre sanctuary dedicated to helping people of all ages better understand, appreciate, and care for the world of nature. Located a short distance from Newport, Rhode Island, NBS serves a broad range of audiences. Our educational offerings include age-appropriate programs for school, camp, public, and scout groups; nearly 10,000 students participate in our nature-based programs annually.

The Sanctuary also features a 300+ acre “outdoor classroom,” with seven miles of hiking trails and forest, field, pond, ridge, salt marsh, and beach habitats.

Job Summary: As a member of the Norman Bird Sanctuary education team, you will be responsible for helping to develop educational exhibits, displays, and other materials. The position works closely with other education staff to create hands-on curriculum materials for our environmental education programs.

We are seeking interns that are able to work independently, are self-motivated, and that share a passion for the environment and conservation of our natural resources.

Responsibilities: The Exhibit Design Intern responsibilities may include, but are not limited to:

- Designing and developing creative interpretive exhibits and displays for the NBS Barn Museum and teaching classrooms
- Working with education staff to develop hands-on and age-appropriate materials for a variety of NBS education programs
- Assisting with the creation and painting of interpretive murals, signs, and other artwork
- Taking pictures of animals, outdoor habitats, and education programs for use on the NBS website and in marketing materials
- Designing and constructing materials for educational programs, including touch tables, exhibits, and team-building elements
- Other responsibilities as assigned

Qualifications:

- Interest or experience in art, design, environmental education, or a related field
- Excellent communication and writing skills
- Experience with design and/or photo editing software
- Experience building exhibits (i.e., small touch tables)
- Self-motivated and able to work independently and with a team
- High energy, creative, and enthusiastic personality
- Positive attitude and a sense of humor are a must!

Requirements:

- 18+ years of age
- Some undergraduate coursework required
- Preferred: Degree or 2+ semesters of coursework towards a degree in art, design, or related field
- Own transportation required
- Must pass mandatory state background check

Compensation: This is an unpaid internship; however, NBS will be happy to work with your school or university to help you obtain academic credit for internships.

To Apply: Interested students should fill out an internship application (available by visiting www.normanbirdsanctuary.org, or by calling 401-846-2577). The application, along with a cover letter, resume, and 3 references, should be sent to:

Mail: Catherine Arning
Director of Education
Norman Bird Sanctuary
583 Third Beach Rd
Middletown, RI 02842

E-mail: education@normanbirdsanctuary.org

Please make sure that your application is complete and is submitted by the appropriate deadline. Once all applications have been received, they will be evaluated and qualified candidates will be selected for an interview. NBS is an equal opportunity employer.